

**BRMCA Board Meeting
July 16, 2018 @1900**

Minutes prepared by: Julie Zobel, secretary

Present: Glenn Cruickshank, Deborah Gould (added to the Board at this meeting), Matt Leech (departed early), Deirdre McSorley (added to the Board at this meeting), Kerri Naylor, Paul Scheingold, Jo Temple, and Julie Zobel. Absent: Jim Price.

Guests: Michelle Cruickshank, Jolita Hopkins, Bruce Roemmelt, and Mike Coughnour.

Business Items:

- Jim Price was unable to attend and designated Julie Z. as his proxy.
- Julie Z. motioned to approve the June minutes and Matt L. seconded. The June Minutes were approved unanimously.
- Board Membership:
 - o Julie Z. motioned via email to nominate Deborah Gould to the Board. At the meeting, the Board unanimously voted to add Deborah Gould to the Board in the position formerly held by Scott Thomas.
 - o Julie Z. motioned via email to nominate Deirdre McSorely to the Board. At the meeting, the Board unanimously voted to add Deirdre McSorely to the Board in the position formerly held by Jane Sudol.
 - o Julie Z. agreed to send the By Laws to all new members.
 - o There are no more Board vacancies!

Treasurer's Report (via Jo T.):

Jo went through the finances and the highlights are below.

Current # of 2018 Members: 110

June 1 Balance: \$6,451.50

Credits= \$348.75

Debits= \$1410.18

Trial Balance (07/2018)= \$4,650.08 (including July's bill)

PayPal Balance: \$526.50

Petty Cash On-Hand: \$126.00

Brokerage Account Balance: \$50,875.73 (6/30/18)

Glenn mentioned that we are never held personally liable as volunteer Board members but we do pay insurance which is our largest bill.

Director's Projects and Duties:

- Jim P (not present)- Firewise: reported (via email) that "The firewise chipping project is on schedule." Glenn C. mentioned that we have a record number of people interested. The walk through for the fixed price bid should be happening this week. Jim has offered to pay for the clubhouse brush piles out of his own pocket in the event we have more brush than the grant can cover. Debbie G. suggested that we ask the contractor to do the clubhouse for free as they are

getting advertising and this big project. Glenn C. keeps track of all yard work hours that goes towards our “in kind” efforts for the grant.

- Paul S.- BRMCA Properties Maintenance: Paul S. will not be able to be present for the Community Work Day at the Clubhouse on 7/21. Mike C. said he will be present with his yard tools. Several members of the Board will be present at 9am on Saturday. Paul mentioned that we have to keep ahead of the pine tree growth. He also agreed to resurface the picnic tables and Mike C. agreed to help.
- Matt L.- Family Campout: A discussion took place regarding the details of the event but later in the meeting it was determined that we are getting ahead of ourselves by planning events before rectifying a few issues related to the grounds and determining a budget. Regardless the Board discussed the value of and need for mosquito and tick control.
 - o Mosquito Joe costs \$128/treatment for a 0.5 acre and suggested that we ask them to do the clubhouse lawn for the right to advertise on the lawn and in the e-Blast. The spray lasts for 1 month. Matt. L. agreed to pay for the treatment out of pocket if necessary. When the time comes, he will ask for them to do the treatment 48 hours in advance.
 - o Paul S. asked for an environmentally friendly product. Mike C. knows of some; Mosquito Joe’s advertises as such and takes care of mosquitos, fleas, ticks, and more.
- This conversation rolled into a discussion regarding the Annual Event Budget. Jo T. agreed to put together what our known expenses are so that we could then go from there to establish a proposed Annual Event Budget.
- Glenn C. has asked and Matt L. to take on the MailChimp e-Blast and Matt L. agreed.
- Julie Z. distributed the final survey results of the BRMCA Community Survey which was closed on July 11th. Survey Highlights:
 - o 63 people completed the survey.
 - o 18 people requested to be added to the eBlast. (Glenn C. has added them to the eBlast distribution list; not all 18 were new.)
 - o 27 people offered to volunteer their time to help with events; 12 provided contact information.
 - o 15 people indicated that they were interested in becoming members or that they wanted more information on membership. (Julie Z. has connected each of these folks via email.)
 - o Email and FaceBook were identified as the best methods to communicate.
 - o The new sandwich board signs got a very positive reception.
 - o The top 10 most requested events:

1. Farmer’s Market:	47 (87%)
2. Movies Under the Stars:	29 (54%)
3. Mountain Mixer/Happy Hour:	28 (52%)
4. Holiday Events:	27 (50%)
5. Arts & Crafts Fair:	24 (44%)
6. Chili Cookoff:	23 (43%)
7. Safety/Emrgncy Prep Seminars:	22 (41%)

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| 8. Local Vendor Fair: | 22 (41%) |
| 9. Landscaping/Plant Seminars: | 19 (35%) |
| 10. Jam Sessions: | 19 (35%) |
- Other events that were suggested either via survey or at Community Building event on June 14th:
 1. Rabies Vaccination Clinic,
 2. Archery Range,
 3. Shooting Range,
 4. Mountain 5K or Running Club.
 - Other feedback:
 - 2 requests to fix the basketball court,
 - 1 request to enlarge the speed bump near the clubhouse/bus stop,
 - 1 request to build an above ground pool,
 - 2 requests to create a Welcome Letter for new residents,
 - 1 request for more child friendly activities,
 - 1 request for activities for those who work at night,
 - 1 request to have toddler play dates at times that working parents can attend.
 - The Board agreed that the basketball court would need to be fixed before we start planning events where we'd use the basketball court. Specifically, we'd like to pursue the #1 suggestion of a farmer's market and will take this on in CY2019, assuming basketball court improvements are made by then.
 - Julie Z. updated the group on the Movie Under the Stars event. She relayed that the event will not make money and therefore it is most prudent to first establish an Annual Event Budget. Julie Z. said she'd be happy to organize this event once we get more information on budget and removal of the concrete pad in the lawn area.
 - Julie Z. announced that she has been in touch with the Evergreen Fire Department (FD) regarding both the installation of a hydrant on Ridge Road (between Youngs and Gore) and a small brush truck capable of getting into more precarious and rough terrain areas on the mountain. The FD asked for an in person meeting on Tuesday, July 24th at 7:30pm at the Fire House to discuss these topics with the Captain (Doug Webb) and the Battalion Chief. Glenn C. said the BRMCA is asking for this smaller truck because the need is obvious and there is a hydrant at Sumney right at the water tank and we need to move forward on the hydrant on Ridge. Kerri N., Jo T., Michelle C., and Glenn C. plan to join Julie Z. at this meeting.
 - Glenn C. introduced Bruce R. described the history of the web site. Bruce reported that we need to make a change with regard to our cloud server as his friend is no longer able to maintain this server for free for BRMCA.net. Bruce is getting a new server and he can get server space for the BRMCA for \$5 per month (Small Orange, Inc.). Bruce is also paying for the BRMCA Dropbox as well. The Board agreed that if Bruce paid the \$5/month and maintained the Dropbox, he would be considered an active and paid BRMCA member. Jo T. will be sure the financial statement and membership list reflects this arrangement.

- Glenn C. also mentioned that the 2019 Directors Election is slated for September and requires that a ballot is sent out before the August meeting so that the community has 1 month to return the ballots. Glenn C. said that the longest appointment Directors (by slot not actual person/participation) will serve as the Nominating Committee and are: Deirdre M., Kerri N., and Julie Z. The terms that are up for re-election are: Glenn C.'s, Deborah G.'s, Matt L.'s. Julie Z. agreed to get a ballot created and move forward on this project with Deirdre M. and Kerri N. offline.

Active BRMCA members discuss events they are coordinating:

- Michelle C.: water color class is still going strong. The yard sale did not take off and, for now, will be postponed and possibly taken off the table.

Clubhouse:

- Rentals: Michelle announced that there is currently nothing scheduled for July and August; Julie Z.'s is using her free rental for a meeting on September 4th.
- Repairs/Improvements List: Michelle relayed that she has prices...
 1. Taking out the rest of metal poles around outer edge where pool use to be (Glenn C. plans to take care of this)
 2. Demolish the concrete pad where the snack bar was (\$300/hour; Ray Wilson Contracting; Matt L. will call Ray Wilson to get an estimate)
 3. Concrete Pads for clubhouse entrances (n=3 doors; \$6 per pad and we'd need approximately 4; **~\$24**).
 4. Culvert/driveway onto basketball court (**\$3K**; quote from Wilson)
 5. Basketball Court Retaining Wall (1 pallet of concrete block = \$565 for 46.5 face feet; French drain and ditch witch need priced out)
 6. Basketball 1/2 court improvements:
 - New poles/backboards (n=2): ~\$2500 + Ready mix concrete to set poles: ~\$400/yd³ for setting poles, Totaling: ~\$2900; **~\$1500** per hoop; estimate does not include labor).
 - Resurfacing basketball court: ~\$40,000 + more if resurfaced as a tennis court.
 7. Picnic table resurfacing (**~\$300**)
 8. Acoustics panels for clubhouse ceiling (\$25 each; will need approximately 6 panels at first; **~\$150** and then possibly more)
 9. Steps going down to lower level lawn (cost unknown; not a priority)
 10. Pulling power down to lower level (cost unknown; not a priority)
- Ongoing Clubhouse Activities: Watercolor Class, Yoga, Jam Night, and monthly Happy Hour/Mountain Mixers.
- Mountain Mixer/Happy Hour (BYOB) scheduled for July 19th; will keep it on Thursday for 2 hours (7-9pm); The Board agreed the August Mountain Mixer would take place on August 16th.
- Julie Z. announced that Rob Z. has planned a Jam Night for July 20th.
- Clubhouse codes were given to new Directors.

- Bruce R. agreed to add new Directors to Board@BRMCA.net recipient list and Dropbox.

Recent & Upcoming Events:

- ✓ Monday, July 16th @ 7 pm – Monthly Meeting
- ✓ Monday, July 16th - Brush Removal Survey
- Thursday, July 19th @7-9pm - Mountain Mixer/Happy Hour
- Friday, July 20th @6:30pm Yoga
- Friday, July 20th @8:00pm Jam Session
- Saturday, July 21st @ 9-10am - Playground Organizing Meeting
- Saturday, July 21st @ 9am-noon - Clubhouse Work Day
- Monday, August 20th @ 7pm – Monthly Meeting
- Thursday, August 16th @7-9pm - Mountain Mixer/Happy Hour

Public Meeting:

- Director's Concerns:
 - Road Repairs: Glenn C. relayed that the road repair list has been sent to the County and asked for volunteers to monitoring roads and repairs especially on the roads near their homes. Glenn C. will send current list and ask for input from the Board.
 - Julie Z. asked for RSVPs for the Board Meet & Greet at the Zobel's on Saturday, July 21st at 1pm. Those attending are: Cruickshanks and McSorley/Coughnour. Julie Z. will send out a DoodlePoll for a better weekend for the group.
 - Deirdre M. suggested that we market BRMCA. She and Kerri N. will brainstorm ideas.
- Public Concerns: Bruce R. said "you guys are awesome!"

Adjournment:

Glenn announced that the next meeting will be held August 20, 2018 @1900 at the BRMCA clubhouse and adjourned the meeting.

Signed: